A. GENERAL INSTRUCTIONS

1. This quotation must be delivered on or before stipulated deadline.

2. Quotation must be based on the specifications requested.

3. Quotation is valid for 90 days after the due date.

4. quotation must be exclusive from VAT and any other indirect tax.

5. Refer to the evaluation criteria for information needed to accompany quotation.

B. EXCTUSTON

Quotation based on a substitute

Quotations delivered after the deadline

Quotation not in the vendor business letter head

1. The quotation will be reviewed on lead time, price and

qua lity.

2. Company is dully registered with latest business

registration.

3. Proof of tax compliance.

4. Proof of similar experience.

D.EVALUATION CRITERIA: Professional services

1. Experience statement demonstrating similar work done-At

least 3 experiences.

2. References for similar work.

3. Detailed workplan

INFORMATION Requirements FOR NON-PREQUALIFIED SUPPLIERS: GENERAL SERVICE PROVIDERS

1. Company business registration and any other documents -

as proof of capacity to do business.

2. Tax clearance /business tax clearance.

3. Previous experiences

4. Vendor declaration

Company registration /ldentity & company profile for lease

companies or Personal ldentity card for individual Iessor or

Affidavit indicating the names

Vehicle road tax /clearance

Vehicle logbook /Vehicle registration /Proof of ownership

Previous experiences (Proof of at least two previous works)

5. Driver license (Dedicated driver)